

Flat Roman Shade Order Form



phone: 416.266.3501
 800.668.1728
 fax: 416.266.5484
 877.245.9943
 www.mysunglow.com

e-mail or fax orders to:
 orders@mysunglow.com

Invoice To:

Company:
Phone:
Contact:

Ship To:

Address:
Ship Via:

page	of
order date	
Tag/PO	
Quote No.	
WO No.	
Target Date	

Room	QTY	Width Measure to 1/16"	Length Measure to 1/16"	Meas. T=tight F=finish C=cloth	Fabric Style & Colour See Fabric Catalogue	Control			Hem		Mount C=ceiling W=wall	Options Use this section for options or wood type and finish
						Drive L=left R=right	Type see below	Option see below	Type see below	Finish see below		
1												
2												
3												
4												
5												
6												
7												
8												

Special Instructions:

Control Type
 CD = Cord

Hem Type
 PH = Plain Hem
 PHS = Plain Hem with Stitched Sides
 ♦PHW = Hem with Wood Trim
 AB = Accubar
 WA = Wrapped Accubar

♦Note: For wood type and finish see metropolitan sample pack.

Fishes

♦Note: For wood type and finish see metropolitan sample pack.
 W, AN, DBR, LBR, BK, LN

Fishes Defined
 W = White BK = Black
 AN = Anodized LN = Linen
 LBR = Light Bronze DBR = Dark Bronze

Important Information:

Production time begins when the order is completed in full.

T = Tight - Provide tightest dimensions. The factory will deduct 1/8"
 F = Finish - Provide finished dimensions. No deductions will be taken.
 Shades must be railroaded if the width exceeds the width of the fabric - see retail price guide.